

SPECIAL MEETING
OCTOBER 3, 2011

A Special Meeting of the Town Board of the Town of Somerset, County of Niagara and the State of New York was held at the Town Hall, 8700 Haight Road, Barker, New York on the 3rd day of October 2011.

Present: Richard J. Meyers ----- Supervisor
 Randall J. Wayner ----- Councilman
 Daniel M. Engert ----- Councilman
 Gary R. Alt ----- Councilman
 Robin R. Jansen ----- Councilman
 Rebecca A. Connolly ----- Clerk
 Kenneth J. Bigelow ----- Supt. of Highways
 Melvin H. Denny ----- Supt. of Water/Sewer/Grounds
 Melinda Austin ----- Confidential Secretary
 Morgan Jones Jr. ----- Counsel

Attended by: Justice Donald Martineck; Mayor Herbert Meyer, Village of Barker Board Members – William Bodine, Robert Longstreet and Patricia Fuller, Chief Ross Annable; Robert Glidden, Assessor and a few residents

Notice of said meeting was sent to the Lockport Union-Sun & Journal on September 30, 2011 with same being posted on the same date at the Town Hall.

Supervisor Meyers called the meeting to order at 5:00PM with the Pledge to the Flag.

RESOLUTION 109-2011

RE-ADOPTION OF CODE ADMINISTRATION & ENFORCEMENT LAW

Clerk Connolly previously provided a memo to the Town Board with comments that were received on September 23, 2011 from the Niagara County Planning Board regarding the Code Administration and Enforcement Law and the Special Use Permit Law. In a memo, Attorney Jones recommended the laws be readopted in light of receiving the comments after the initial adoption.

On a motion of Councilman Jansen, seconded by Councilman Wayner, the following resolution was

ADOPTED by Roll Call Vote	Supervisor Meyers	Aye
	Councilman Wayner	Aye
	Councilman Engert	Aye
	Councilman Alt	Aye
	Councilman Jansen	Aye

Resolved upon recommendation of the Niagara County Planning Board, Local Law #1-2011 entitled Code Administration and Enforcement is repealed and readopted as Local Law #4-2011 with no changes to the law.

RESOLUTION 110-2011

RE-ADOPTION OF SPECIAL USE PERMIT LAW

On a motion of Councilman Wayner, seconded by Councilman Jansen, the following resolution was

ADOPTED by Roll Call Vote	Supervisor Meyers	Aye
	Councilman Wayner	Aye
	Councilman Engert	Aye
	Councilman Alt	Aye
	Councilman Jansen	Aye

Resolved upon review of the comments of the Niagara County Planning Board, Local Law #2-2011 entitled Special Use Permit is repealed and readopted as Local Law #5-2011 with no changes being made to the law, with the annual review being for the calendaring and scheduling purposes of the Planning Board and will not impose any additional cost or burden upon the landowner.

RESOLUTION 111-2011

WORKPLACE VIOLENCE PREVENTION POLICY

Clerk Connolly presented the proposed Workplace Violence Prevention Policy as per NYS Dept. of Labor.

On a motion of Councilman Alt, seconded by Councilman Jansen, the following resolution was

ADOPTED Ayes 5 Meyers, Wayner, Engert, Alt, Jansen

Resolved the following resolution is adopted:

**TOWN OF SOMERSET
WORKPLACE VIOLENCE PREVENTION POLICY STATEMENT**

The Town of Somerset is concerned and committed to preventing workplace violence and providing a safe work environment for our employees. The Town will not tolerate workplace violence of any type, from any source. This includes, but is not limited to, threats, threatening and abusive behavior, or acts of violence against employees, visitors, users of our facilities or other individuals, or damage to property. In addition, weapons of any kind are prohibited in the workplace.

All department heads and supervisors are responsible for implementing and maintaining our Workplace Violence Prevention Program (WVPP). We encourage employee participation in designing and implementing our program. We require prompt and accurate reporting of all violent and potentially violent incidents whether or not physical injury has occurred. We will not discriminate against victims of workplace violence who report such incidents.

A copy of this Policy Statement and the WVPP Manual will be provided to each employee and will be available from each department head and/or supervisor.

Our program ensures that all employees, including department heads and supervisors, adhere to work practices that are designed to make the workplace more secure, and do not engage in verbal threats or physical actions, which create a security hazard for others in the workplace.

All employees, including department heads and supervisors, are responsible for using safe work practices, for following all directives, policies and procedures, and for assisting in maintaining a safe and secure work environment.

The management of our municipality is responsible for ensuring that all safety and health policies and procedures involving workplace security are clearly communicated and understood by all employees. Department heads and supervisors are expected to enforce the rules fairly and uniformly.

This WVPP policy statement will be posted where notices to employees are normally displayed. In addition, a copy of the program manual will be made available at each of the Town's work sites during normal working hours to employees, authorized employee representative(s), and the Commissioner of the New York State Department of Labor.

Our program will be reviewed annually and updated, as needed.

2012 BUDGET

Clerk Connolly presented the 2012 tentative budget that was delivered to the Town Board on September 30, 2011.

Assessor Robert Glidden stated that he is requesting an additional \$11,500 for personal services to pay for the extra hours that he will be spending on the reval and for any additional help that he will need. He said he also is requesting an additional \$8,500 in contractual for additional assistance with the reval. Extensive discussion ensued.

Village of Barker, Mayor Herbert Meyer, presented the Board with the budget of the police department and requested the town increase their allocation to \$67,000 to reflect the amount of coverage the police department provides to the Town. He said the Town's share of the police department should be 70% of the expenses. Extensive discussion ensued regarding the request.

Supervisor Meyers stated that he put the budget together with a 3% wage increase for full time employees and elected officials. Extensive discussion was held regarding department requests for 2012, going over the entire budget line by line. It was the consensus of the Board that there will be a 2% wage increase for all employees except part-time elected officials.

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The Board determined discussion on the proposed 2012 budget will continue on October 11, 2011.

There being no further business, on the motion of Councilman Wayner, seconded by Councilman Alt, the meeting adjourned at 9:25 PM subject to the Call of the Clerk.

Rebecca A. Connolly, MMC
Town Clerk