

TOWN BOARD REGULAR MEETING  
FEBRUARY 14, 2018

A Regular Meeting of the Town Board of the Town of Somerset, County of Niagara and the State of New York was held at the Town Hall, 8700 Haight Road, Barker, New York on the 14<sup>th</sup> day of February 2018.

Present: Daniel M. Engert ----- Supervisor  
Robin R. Jansen ----- Councilwoman  
Jeffrey M. Dewart ----- Councilman  
Chris Bronson----- Councilwoman  
Jon Hotaling ----- Councilman  
Tracy L. Carner----- Town Clerk  
Michael M. Flint ----- Supt. of Highways  
Melvin H. Denny ----- Supt of Water/Sewer/Grounds  
Mindy Austin ----- Confidential Asst. to the Supervisor  
David Haylett----- Attorney

Absent: Brian Sibiga ----- Engineer

Attended by: 9 residents

Supervisor Engert called the meeting to order at 6:00PM with the Pledge to the Flag and a prayer for guidance.

RESOLUTION 59-2018

**APPROVAL OF THE MINUTES**

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Jansen, Dewart, Bronson, Hotaling  
Nays 0

Resolved the minutes of January 10, 2018 and January 29, 2018 be accepted as submitted.

MONTHLY REPORTS RECEIVED AND FILED:

Police Report

ANNUAL REPORT RECEIVED AND FILED

Somerset Youth Baseball

RESOLUTION 60-2018

**APPROVAL OF THE SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Hotaling, seconded by Councilwoman Bronson, the following resolution was

ADOPTED: Ayes 5 Engert, Jansen, Dewart, Bronson, Hotaling  
Nays 0

Resolved the Supervisor's Monthly report be accepted as submitted.

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COMMUNICATIONS

Clerk Carmer noted that the Water Supply Emergency Response Plan has been updated and filed. It is required to be updated every five years.

Clerk Carmer read a letter submitted by the Town of Yates with a certified copy of a resolution adopted by the Yates Town Board on February 8, 2018 reaffirming formal opposition to the APEX Clean Energy Lighthouse Wind LLC project within the Town of Yates.

RESOLUTION 61-2018

**STANDARD WORK DAY**

On a motion of Councilman Dewart, seconded by Councilwoman Jansen, the following resolution was

ADOPTED: Ayes	5	Engert, Jansen, Dewart, Bronson, Hotaling
Nays	0	

BE IT RESOLVED, that the Town of Somerset/30287 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities: (attached at the end of the minutes)

RESOLUTION 62-2018

**AMERICAN EXPRESS**

Supervisor Engert noted that there will not be any fees incurred by the Town as they are passed along to the constituent using the card.

On a motion of Councilwoman Bronson, seconded by Councilwoman Jansen, the following resolution was

ADOPTED: Ayes	5	Engert, Jansen, Dewart, Bronson, Hotaling
Nays	0	

Resolved American Express is authorized to be accepted as a form of payment to the Town of Somerset.

RESOLUTION 63-2018

**REVISED CEMETERY RATES AND REGULATIONS**

Supervisor Engert stated that with the opening of the addition to the West Somerset Cemetery the cemetery committee has been meeting to review the current policies of the Town of Somerset.

On a motion of Councilman Hotaling, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes	5	Engert, Jansen, Dewart, Bronson, Hotaling
Nays	0	

Resolved a public hearing will be held on March 14<sup>th</sup> at 6:00PM to hear and consider a local law amending the "cemeteries" provision of Chapter 82 of the Town Code.

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RESOLUTION 64-2018

**AUDIT OF CLAIMS**

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Jansen, Dewart, Bronson, Hotaling  
Nays 0

Resolved that the bills have been reviewed by the Town Board and are authorized for payment in the following amounts:

General Fund	No. 35 through No. 98	\$ 375,739.55
Highway Fund	No. 15 through No. 29	\$ 98,967.56
Sewer Fund	No. 8 through No. 24	\$ 10,961.81
Water Fund	No. 7 through No. 15	\$ 17,298.54

RESOLUTION 65-2018

**EXECUTIVE SESSION**

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Jansen, Dewart, Bronson, Hotaling  
Nays 0

Resolved to enter into execution session at 6:09PM to discuss potential litigation with our attorney.

RESOLUTION 66-2018

**RETURN FROM EXECUTIVE SESSION**

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Jansen, Dewart, Bronson, Hotaling  
Nays 0

Resolved to exit executive session at 6:32PM.

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the meeting adjourned at 6:34P.M. subject to the Call of the Clerk.

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Tracy L. Carmer, RMC  
Town Clerk



Office of the New York State Comptroller  
New York State and Local Retirement System  
Employees' Retirement System  
Police and Fire Retirement System  
110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution for Elected and Appointed Officials

RS 2417-A

(Rev. 3/14)

BE IT RESOLVED, that the Town of Somerset / 30287 hereby establishes the following standard work days for these titles and (Name of Employer) (Location Code)

will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities:

Title	Standard Work Day (Hrs/day) Min. 6 hrs Max. 8 hrs	Name (First and Last)	Social Security Number (Last 4 digits)	Registration Number	Tier 1 (Check only if member is in Tier 1)	Current Term Begin & End Dates (mm/dd/yy-mm/dd/yy)	Participates in Employer's Time Keeping System (Yes/No-If Yes, do not complete the last two columns)	Record of Activities Result*	Not Submitted (Check only if official did not submit their Record of Activities)
<b>Elected Officials</b>									
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
<b>Appointed Officials</b>									
Confidential Asst to the Sup.	7	Meilinda Austin			<input type="checkbox"/>	01/01/17 - 12/31/17	No	11.22	<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>
					<input type="checkbox"/>				<input type="checkbox"/>

## SEE INSTRUCTIONS FOR COMPLETING FORM ON REVERSE SIDE

I, Tracy L. Carmer, secretary/clerk of the governing board of the Town of Somerset, of the State of New York, (Name of secretary or clerk) (Name of Employer)  
do hereby certify that I have compared the foregoing with the original resolution passed by such board at a legally convened meeting held on the 14th day of February, 20 18 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Somerset on this 15th day of February, 20 18 Tracy L. Carmer (Name of Employer) (Signature of the secretary or clerk)

Affidavit of Posting: I, Tracy L. Carmer, being duly sworn, deposes and says that the posting of the Resolution began on 2/15/18 and continued for at least 30 days. That the Resolution was available to the public on the (Name of secretary or clerk) (Date)

☒ Employer's website at www.somersetny.org

☐ Official sign board at \_\_\_\_\_

☒ Main entrance secretary or clerk's office at 8700 Haight Road, Barker, NY 14012

