

REORGANIZATIONAL MEETING
JANUARY 6, 2016

The Reorganizational Meeting of the Town Board of the Town of Somerset, County of Niagara and the State of New York was held at the Town Hall, 8700 Haight Road, Barker, New York on the 6th day of January 2016.

Present: Daniel M. Engert ----- Supervisor
Randall J. Wayner ----- Councilman
Gary R. Alt ----- Councilman
Robin R. Jansen ----- Councilwoman
Jeffrey M. Dewart ----- Councilman
Tracy L. Carmer----- Town Clerk

Excused: Michael M. Flint ----- Supt. of Highways
Melvin H. Denny ----- Supt of Water/Sewer/Grounds
Mindy Austin ----- Confidential Asst. to the Supervisor
Brian Sibiga ----- Engineer
Michael J. Norris ----- Attorney

Attended by: 6 residents

Supervisor Engert called the meeting to order at 6:30PM with the Pledge to the Flag and a prayer for guidance.

INSTALLATION OF OFFICERS

Clerk Carmer administered the oath of office to:

Daniel M. Engert, Supervisor
Randall J. Wayner, Councilman
Jeffrey M. Dewart, Councilman

SUPERVISOR'S APPOINTMENTS

Supervisor Engert made the following appointments:

CONFIDENTIAL ASSISTANT TO THE SUPERVISOR – Melinda Austin
DEPUTY SUPERVISOR – Randall Wayner
HISTORIAN – Peter Devereaux
AUDIT COMMITTEE – Councilman Jansen & Councilman Dewart
PLANNING/ZONING ADVISORY COMMITTEE – Councilman Wayner &
Councilman Alt
WATER/SEWER/REFUSE ADVISORY COMMITTEE – Supervisor Engert,
Councilman Wayner & Superintendent Denny
PARKS/RECREATION ADVISORY COMMITTEE – Supervisor Engert, Councilman
Alt & Superintendent Denny
DRAINAGE/DITCHING ADVISORY COMMITTEE – Councilman Wayner,
Councilman Jansen & Superintendent Flint
SENIOR CITIZEN'S ADVISORY COMMITTEE – Councilman Alt & Councilman
Jansen

PUBLIC SAFETY ADVISORY COMMITTEE – Supervisor Engert & Councilman Dewart
BUSINESS DEVELOPMENT/TOURISM ADVISORY COMMITTEE – Supervisor Engert & Councilman Wayner
COMMUNICATION ADVISORY COMMITTEE – Councilman Jansen, Councilman Wayner & Clerk Carmer

TAX COLLECTOR APPOINTMENT

Supervisor Engert announced the Tax Collector's appointment:
DEPUTY TAX COLLECTOR – Tracy L. Carmer

RESOLUTION 1-2016

ANNUAL APPOINTMENT OF REGULAR MEETING SCHEDULE

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the following appointment is approved.

The REGULAR MEETING of the Town Board shall be held on the 2nd Wednesday of each month at 6:30PM at the Somerset Town Hall, 8700 Haight Road, Barker, New York.

RESOLUTION 2-2016

ANNUAL APPOINTMENT OF OFFICIAL DEPOSITORIES

On a motion of Councilman Dewart, seconded by Councilman Wayner, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the following appointment is approved.

The OFFICIAL DEPOSITORIES for accounts and investments shall be:

First Niagara, Newfane office
M & T Bank, Lockport, NY
Bank of Akron, Akron, NY
Chase Bank, New York, NY

RESOLUTION 3-2016

ANNUAL APPOINTMENT OF AUTHORIZED SIGNATURES AT BANKS

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the following appointment is approved.

AUTHORIZED SIGNATURES AT BANKS: Supervisor, Deputy Supervisor and
Town Clerk

RESOLUTION 4-2016

ANNUAL APPOINTMENT OF OFFICIAL PUBLICATION

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the following
resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the following appointment is approved.

OFFICIAL PUBLICATION shall be Lockport Union-Sun & Journal, Lockport, NY

RESOLUTION 5-2016

ANNUAL APPOINTMENT OF OFFICIAL MILEAGE

On a motion of Councilman Wayner, seconded by Councilman Dewart, the following
resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the following appointment is approved.

OFFICIAL MILEAGE shall be based on the federal rate with the rate for 2016 being
\$0.54 cents per mile

RESOLUTION 6-2016

ANNUAL SCHOOLING FOR TOWN OFFICIALS

On a motion of Councilman Dewart, seconded by Councilman Alt, the following resolution
was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that schooling for Elected and Appointed Officials, Water Superintendent, Code
Enforcement Officers, Assessor and Dog Control Officers when school pertains to
respective jobs is duly authorized.

RESOLUTION 7-2016

EXECUTIVE SESSION

On a motion of Councilman Wayner, seconded by Councilwoman Jansen, the following
resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the board entered into executive session at 6:37P.M. to discuss a personnel
matter.

RESOLUTION 8-2016

RETURN TO REGULAR SESSION

On a motion of Councilman Alt, seconded by Councilwoman Jansen, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the board return to regular session at 6:46P.M.

RESOLUTION 9-2016

ANNUAL APPOINTMENT OF LEGAL REPRESENTATION

On a motion of Councilman Wayner, seconded by Councilman Alt, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the Supervisor is authorized to execute an agreement with Seaman Norris for 2016 pursuant to the parameters set forth in the budget.

RESOLUTION 10-2016

ANNUAL APPOINTMENT OF ENGINEER

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the Supervisor is authorized to execute an agreement with Wendel for 2016 pursuant to the parameters set forth in the budget.

RESOLUTION 11-2016

ANNUAL APPOINTMENT OF ASSESSOR

Supervisor Engert stated that the contract with our current Assessor ended December 31, 2015 and the City of Niagara Falls is considering sharing services with the City of Lockport utilizing our Assessor.

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the following resolution was

ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the board hereby appoints Brian Hess as sole Assessor with a term expiring September 30, 2019, and the Town Supervisor is hereby authorized to enter into an agreement with Brian Hess for said services in 2016 upon attorney approval according to the parameters set forth in the budget.

RESOLUTION 12-2016

ANNUAL APPOINTMENT OF DOG CONTROL OFFICERS

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the following resolution was

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ADOPTED: Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Dog Control Officer shall be Mark Remington and Deputy Dog Control Officer shall be Daniel Greenwald pursuant to the parameters set forth in the budget.

RESOLUTION 13-2016

SENIOR CITIZEN DIRECTOR

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Senior Citizen Director shall be JoAnn Greenwald pursuant to the parameters set forth in the budget.

RESOLUTION 14-2016

NUTRITION SITE SERVICES ASSISTANT

On a motion of Councilman Wayner, seconded by Councilman Dewart, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Nutrition Site Service Assistant shall be Tonya Velia pursuant to the parameters set forth in the budget.

RESOLUTION 15-2016

ZONING BOARD OF APPEALS

On a motion of Councilman Wayner, seconded by Councilman Dewart, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Zoning Board Of Appeals Member shall be Joseph Provencher for a five year term expiring 12/31/2020 pursuant to the parameters set forth in the budget.

RESOLUTION 16-2016

PLANNING BOARD

On a motion of Councilman Alt, seconded by Councilman Wayner, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Planning Board Member shall be Joseph Christopher Czelusta for a five year term expiring 12/31/2020 pursuant to the parameters set forth in the budget.

RESOLUTION 17-2016

PLANNING BOARD CHAIRMAN

On a motion of Councilman Wayner, seconded by Councilman Alt, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Planning Board Chairman shall be Jon Hotaling pursuant to the parameters set forth in the budget.

RESOLUTION 18-2016

ZONING BOARD CHAIRMAN

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Zoning Board of Appeals Chairman shall be Scott Ecker pursuant to the parameters set forth in the budget.

RESOLUTION 19-2016

PLANNING BOARD AND ZONING BOARD SECRETARY

On a motion of Councilman Wayner, seconded by Councilman Alt, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved Planning Board and Zoning Board of Appeals Secretary shall be Tracy Carmer pursuant to the parameters set forth in the budget.

RESOLUTION 20-2016

EXTENSION OF GASOLINE CONTRACT WITH DRUM OIL

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved to extend the contract with Drum Oil & Propane for another year.

RESOLUTION 21-2016

DELEGATE AND ALTERNATE TO ASSOCIATION OF TOWNS MEETING

Supervisor Engert proposed to nominate Clerk Carmer to be appointed the delegate for the Association of Towns meeting, and himself as the alternate delegate for the meeting.

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that Clerk Carmer be appointed delegate for the Association of Towns meeting, and Supervisor Engert be appointed the alternate delegate for the Association of Towns meeting.

RESOLUTION 22-2016

AUTHORIZE PURCHASE OF STONE, GRAVEL, ETC.

On a motion of Councilwoman Jansen, seconded by Councilman Dewart, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that the Superintendents of Departments are authorized to purchase stone, gravel, asphalt, gasoline, tires, etc., at state and county prices.

RESOLUTION 23-2016

AUTHORIZE PURCHASES UP TO \$1,000.00

On a motion of Councilman Alt, seconded by Councilwoman Jansen, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that the department heads are authorized to purchase up to \$1000.00 per item without prior Town Board approval.

RESOLUTION 24-2016

AUTHORIZE TO PRE-PAY ITEMS

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that the Supervisor is authorized to prepay utility bills, contracts and postage.

RESOLUTION 25-2016

APPROVAL OF INVESTMENT POLICY

On a motion of Councilman Wayner, seconded by Councilwoman Jansen, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that upon review by the Town Board, the investment policy of the Town of Somerset is approved.

RESOLUTION 26-2016

APPROVAL OF PROCUREMENT POLICY

On a motion of Councilman Dewart, seconded by Councilwoman Jansen, the following resolution was

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ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved that upon review by the Town Board, the procurement policy of the Town of Somerset is approved.

RESOLUTION 27-2016

RATIFICATION OF COLLECTIVE BARGAINING AGREEMENT

On a motion of Councilman Wayner, seconded by Councilman Dewart, the following resolution was

ADOPTED Ayes 5 Engert, Wayner, Alt, Jansen, Dewart
Nays 0

Resolved the Collective Bargaining Agreement with Teamsters Unit 264 is ratified.

On a motion of Councilwoman Jansen, seconded by Councilman Alt, the meeting adjourned at 6:55 P.M. subject to the Call of the Clerk. Carried unanimously.

Tracy L. Carmer, RMC
Town Clerk