



Jeffrey M. Dewart

Supervisor

Town of Somerset
8700 Haight Road P.O. Box 368
Barker, NY 14012-0368

Phone: (716)795-3575 ext. 3

FAX: (716)795-9041

jeffdewart@gmail.com

March 16, 2020

Dear Town of Somerset Residents:

With the Niagara County Legislature declaring a state of emergency as the Coronavirus or COVID-19 continues to spread, the Town of Somerset continues to evaluate Town operations to identify short-term changes that may help ensure the continued safety of Town workers and the public. As of today, Monday, March 16, 2020, the following changes will be made at the Town of Somerset offices until further notice:

- All Town employees will continue to report for work following their usual work schedules.
- Access to the Town Hall and other Town buildings will be limited to an as-needed basis. Visitors to the Town Hall for routine business, such as payment of bills and submission of various forms, will be directed to place these items in the Night Drop box located in front of the Town Hall. The drop box will be checked daily and the resident will receive an acknowledgement from the appropriate department head, corresponding through email or regular mail.
- Anyone requesting permits, forms, or making similar types of requests will be asked to call the appropriate Town office and necessary materials will be mailed or emailed as needed.
- Entrance to any Town office will be arranged as needed and limited to essential and necessary Town business.
- Meetings of various boards and committees will be evaluated on a day-to-day basis and may be canceled. Cancellations will be posted on the Town's website and at entrances to the Town Hall.
- All Town buildings will continue to accept deliveries.

As new information becomes available, further steps may need to be taken. The safety of all of the Town's residents is our top priority and we will continue to monitor the situation to protect the health, safety and welfare of our residents. Anyone with questions may call me at (716)795-9268.

Sincerely,

Jeffrey M. Dewart
Town Supervisor